

Minutes of Bulkington Parish Council General Meeting held on Wednesday 10th April 2024 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Membership: Councillors P Oakey (Chair), C Haslam, A Breach, J Anderson-Hill, A Howard-Evans.

Present: Councillors P Oakey (Chair), A Breach, J Anderson-Hill.

Wiltshire Councillor T Reay

Member of Public - None

Proper Officer: T Hicks

MINUTES

No.	Item	Action
PC/24-25/1	<p>Apologies To receive and accept apologies for those unable to attend. Apologies sent by Cllr Anderson-Hill, C Haslam - Accepted.</p>	Clerk to update absence log
PC/24-25/2	<p>Public Participation</p> <p>(i) To enable members of the public to address the Council regarding any item on the agenda. None.</p>	
PC/24-25/3	<p>(ii) To receive any petitions or deputations. MOP via Clerk requested update on flooding in a known ditch. Chair to wrote to landowner requesting they clear the ditch.</p>	Chair
PC/24-25/4	<p>Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.</p>	
PC/24-25/5	<p>Minutes of the previous meeting To approve as a correct record the minutes of the Parish Council meeting held on 13th March 2024. Approved without amendment.</p>	
PC/24-25/6	<p>Reports from:</p> <p>(i) To receive an update from Wiltshire Councillor – Cllr Reay updated the meeting.</p>	
PC/24-25/7	<p>(ii) To receive an update from the Chair of the meeting:</p> <ul style="list-style-type: none"> Tree planting a success – thank you to all. 	
PC/24-25/8	<p>Matters arising from previous meetings:</p> <p>(i) Update on the drop curbs that were planned for August 23 from Traffic Engineering Manager Gareth Rogers. Cllrs resolved to have the work carried out. Unanimously agreed.</p>	Clerk to accept the grant and have the work done.
PC/24-25/9	<p>(ii) Discussion regarding the Asset Register & Insurance. Cllrs agreed the Asset Register and for the Clerk to request quotes for insurance.</p>	Clerk
PC/24-25/10	<p>Planning Matters to discuss:</p> <p>(a) To note the BPC Planning Schedule as at 05 April 2024.</p>	
PC/24-25/11	<p>(b) To discuss any other applications received before the meeting.</p>	

PC/24-25/12	Maintenance to include items as below: (i) To discuss and agree Parish Steward - Consideration of jobs for next visit – Cllrs to populate Parish Steward sheet in shared area and Clerk to send to Parish Steward before next visit each month.	All Cllrs Clerk
PC/24-25/13	(ii) To discuss and agree Maintenance Log – for ongoing items. Agreed.	Clerk
PC/24-25/14	(iii) To discuss and agree Playground update. Discussed report from Cllr Haslam. Agreed to have zip wire repaired as per quote from Inspect & Repair .	Clerk
PC/24-25/15	(iv) To receive a proposal ref 'Re-Elming Bulkington'. This was not possible so carry forward. Cllr Breach to invite representatives by Great Western Community Forest' to the Annual Parish Meeting.	Cllr Breach
PC/24-25/16	Finance (i) To agree and approve BPC March banking financial statements with accounts listed up to and including 31 st March 2024 along with financial summary sheet. Approved.	
PC/24-25/17	(ii) To agree and approve Invoices and Payments: approved. (a) Clerk's salary March and April 24	Clerk
PC/24-25/18	(iii) To agree and approve grounds maintenance quote. Due to budgetary constraints, it was decided to choose the lower quote. It was asked that the Clerk ask the provider if a reduction could be sought for a longer contract.	Clerk
PC/24-25/19	Governance (i) To discuss suggested Emergency/Resilience Plans. Cllr Howard-Evans has reviewed, but more work needed. C/f	Cllr Howard-Evans
PC/24-25/20	(ii) To minute as agreed Councillor's Register of Interests at Wiltshire Council is correct here . C/f to next meeting	
PC/24-25/21	(iii) To review and adopt Code of Conduct Policy – agreed to adopt.	
PC/24-25/22	(iv) To review and adopt Co-Opt Policy – agreed to adopt.	
PC/24-25/23	Best Kept Village Competition To receive update and discuss next steps. It was agreed that the Clerk to enter with comments from Cllr Anderson-Hill.	Clerk
PC/24-25/24	Annual Meeting & Annual Parish Meeting – 8th May 2024 To discuss and agree plans for Annual Parish and Annual Parish Council Meetings. Agreed for Clerk to buy refreshments.	Clerk
PC/24-25/25	Correspondence Received Since Last Meeting to note (i) Email from the Environment Agency ref flooding information and how to report.	
PC/24-25/26	(ii) Wilts Council Update email	
PC/24-25/27	(iii) PCC update email	
PC/24-25/28	Confirmation of date of next meeting: Wednesday 8 th May 2024 Annual Parish Council Mtg – 6.30pm Annual Parish Mtg 7.30pm	
PC/24-25/29	To close the meeting – 8.40pm	