

Minutes of Bulkington Parish Council General Meeting held on Wednesday 10th April 2024 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Membership: Councillors P Oakey (Chair), C Haslam, A Breach, J Anderson-Hill, A Howard-Evans.

Present: Councillors P Oakey (Chair), A Breach, J Anderson-Hill.

Wiltshire Councillor T Reay

Member of Public - None

Proper Officer: T Hicks

MINUTES

| No. | Item | Action |
|-------------|---|---|
| PC/24-25/1 | Apologies To receive and accept apologies for those unable to attend. Apologies sent by Cllr Anderson-Hill, C Haslam - Accepted. | Clerk to update absence log |
| PC/24-25/2 | Public Participation (i) To enable members of the public to address the Council regarding any item on the agenda. None. | Chair |
| PC/24-25/3 | (ii) To receive any petitions or deputations. MOP via Clerk requested update on flooding in a known ditch. Chair to wrote to landowner requesting they clear the ditch. | |
| PC/24-25/4 | Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None. | |
| PC/24-25/5 | Minutes of the previous meeting To approve as a correct record the minutes of the Parish Council meeting held on 13 th March 2024. Approved without amendment. | |
| PC/24-25/6 | Reports from: (i) To receive an update from Wiltshire Councillor – Cllr Reay updated the meeting. | |
| PC/24-25/7 | (ii) To receive an update from the Chair of the meeting: • Tree planting a success – thank you to all. | |
| PC/24-25/8 | Matters arising from previous meetings: (i) Update on the drop curbs that were planned for August 23 from Traffic Engineering Manager Gareth Rogers. Cllrs resolved to have the work carried out. Unanimously agreed. | Clerk to accept the grant and have the work done. |
| PC/24-25/9 | (ii) Discussion regarding the Asset Register & Insurance. Cllrs agreed the Asset Register and for the Clerk to request quotes for insurance. | Clerk |
| PC/24-25/10 | Planning Matters to discuss: (a) To note the BPC Planning Schedule as at 05 April 2024. | |
| PC/24-25/11 | (b) To discuss any other applications received before the meeting. | |

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| PC/24-25/12 | Maintenance to include items as below: (i) To discuss and agree Parish Steward - Consideration of jobs for next visit – Cllrs to populate Parish Steward sheet in shared area and Clerk to send to Parish Steward before next visit each month. (ii) To discuss and agree Maintenance Log – for ongoing items. Agreed. (iii) To discuss and agree Playground update. Discussed report from Cllr Haslam. Agreed to have zip wire repaired as per quote from Inspect & Repair . (iv) To receive a proposal ref ‘Re-Elming Bulkington’. This was not possible so carry forward. Cllr Breach to invite representatives by Great Western Community Forest’ to the Annual Parish Meeting. | All Cllrs Clerk |
| PC/24-25/13 | | Clerk |
| PC/24-25/14 | | Clerk |
| PC/24-25/15 | | Cllr Breach |
| PC/24-25/16 | Finance (i) To agree and approve BPC March banking financial statements with accounts listed up to and including 31 st March 2024 along with financial summary sheet. Approved. (ii) To agree and approve Invoices and Payments: approved. (a) Clerk’s salary March and April 24 (iii) To agree and approve grounds maintenance quote. Due to budgetary constraints, it was decided to choose the lower quote. It was asked that the Clerk ask the provider if a reduction could be sought for a longer contract. | Clerk |
| PC/24-25/17 | | Clerk |
| PC/24-25/18 | | Clerk |
| PC/24-25/19 | Governance (i) To discuss suggested Emergency/Resilience Plans. Cllr Howard-Evans has reviewed, but more work needed. C/f (ii) To minute as agreed Councillor’s Register of Interests at Wiltshire Council is correct here . C/f to next meeting (iii) To review and adopt Code of Conduct Policy – agreed to adopt. (iv) To review and adopt Co-Opt Policy – agreed to adopt. | Cllr Howard-Evans |
| PC/24-25/20 | | |
| PC/24-25/21 | | |
| PC/24-25/22 | | |
| PC/24-25/23 | Best Kept Village Competition To receive update and discuss next steps. It was agreed that the Clerk to enter with comments from Cllr Anderson-Hill. | Clerk |
| PC/24-25/24 | Annual Meeting & Annual Parish Meeting – 8th May 2024 To discuss and agree plans for Annual Parish and Annual Parish Council Meetings. Agreed for Clerk to buy refreshments. | Clerk |
| PC/24-25/25 | Correspondence Received Since Last Meeting to note (i) Email from the Environment Agency ref flooding information and how to report. (ii) Wilts Council Update email (iii) PCC update email | |
| PC/24-25/26 | | |
| PC/24-25/27 | | |
| PC/24-25/28 | Confirmation of date of next meeting: Wednesday 8 th May 2024 Annual Parish Council Mtg – 6.30pm Annual Parish Mtg 7.30pm | |
| PC/24-25/29 | To close the meeting – 8.40pm | |